

Cardholder Tote

Supplies: One 8 ½ x 11 sheet of cardstock (patterned or stamped)
 8 eyelets
 crop a dile (or eyelet setter and hole punch)
 Two 6 inch pieces of coordinating ribbon
 Two 12 inch pieces of Ribbon for handles
 Adhesive of choice (I've used Terrifically Tacky Tape)

Step 1

With the 11 inch side horizontal on the table, score a fold vertically at 3 ¼ inch and 7 ¾ inch from left edge.

Step 2

Turn paper so that the 11 inch side is vertical. Now score a fold at 3 ¼ inch and 5 ¼ inch from left edge.

Step 3

Fold and unfold all these scored lines to crease them well so that you will have no problem when it is time to assemble the tote. You should now clearly see four 3 ¼ inch by 3 ¼ inch boxes in the four corners of your sheet.

Draw diagonal lines from corner to corner in all 4 boxed corners of your scored sheet. See diagram to clarify.

Step 4

With the 11 inch side horizontal on the table, make two vertical cuts, following your vertical fold lines up to where it meets the first horizontal fold line.

Repeat this on the opposite 11 inch side.

See diagram.

Step 5

Cut along the X lines in the 4 corners. This will leave you with a triangle attached to each end of both sides of the tote.

See diagram. Shaded areas are cut off.

Now is the time to set your eyelets in the 4 points of the triangles.

ASSEMBLY

Place 4 adhesive strips at the bottom edge of the triangles.

Fold up long sides of tote, then fold up narrow sides so that the triangles stay on the outside of the tote.

Tie the triangle points together using the short ribbons through the eyelets, on both the front and the back of the tote.
Attach long ribbon with the two eyelets approximately $\frac{1}{2}$ inch in from the sides at the top of the front of tote. Repeat on back of tote.

Your done! This tote will hold six $4\frac{1}{4}$ inch width cards, and envelopes.

