

DATES TO REMEMBER BOOKLET INSTRUCTIONS



Supplies:

Dates to Remember Document (this document is created using 3 different SU fonts contained on both CD Fonts – if you do not have these fonts, you will need to modify accordingly)

Tab Template – 3” x 5”

2 pieces of cardstock – 3” x 5-7/8” (cover and back of booklet)

12 pieces of cardstock – 3” x 5-1/2” (inside pages for months)

12 pieces of cardstock – 1-1/4” x 7/8” (tabs for monthly pages)

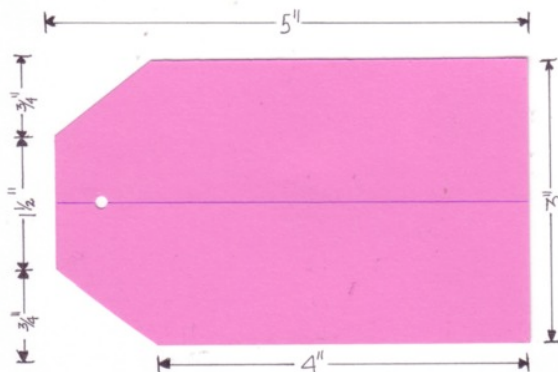
Coordinating strip of cardstock – 12” x 1”

1/2” Circle Punch

1/8” Circle Punch

Stampin’ Up! Stamp Set – “Day to Day Flexible Phrases”

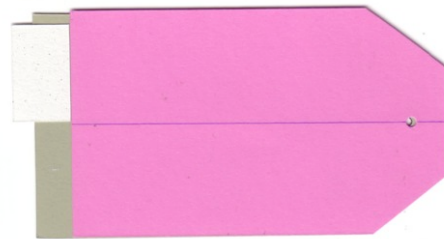
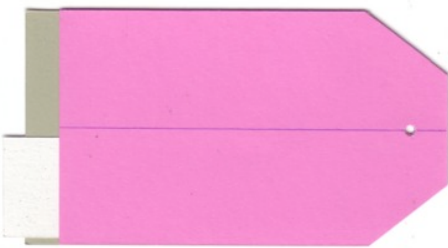
1. Print out “Dates to Remember” document and cut out each month. When cutting each month, cut right inside the border. This way you do not have to do any measuring.
2. Create your Tab Template. Cut a piece of cardstock 3” x 5”. Trim as in diagram below. Draw a line down the center and punch circle approximately 1/2” from the end.



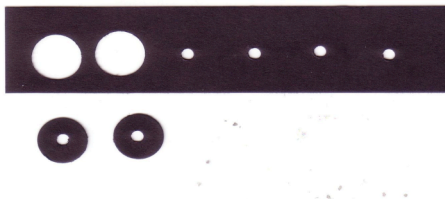
3. Using the Tab Template, trim the one end of the cover and back sheets of the booklet and inside pages for the months to form a tab on the end and punch the hole according to the Tab Template.
4. Stamp and embellish cover sheet and month pages.



5. Adhere stamped pages to colored cardstock.
6. Attach monthly tabs to back of each monthly page. Use template to align, staggering tabs and centering to template.



7. Once all tabs are adhered, stamp appropriate month on each tab.
8. On a piece of coordinating cardstock (12" x 1"), punch 14, 1/8" circles. Then using your 1/2" punch, punch out each circle, creating a "washer".



9. Adhere each "washer" to the front of each page, except for the back. Adhere the circle to the back of the last page. Use large brad (found in office supply stores) to assemble book.

